

Rosny Farm Grounds - Hirer Terms and Conditions 2018



The Rosny Farm is owned and operated by Clarence City Council and comprises of historic sandstone buildings set in beautiful landscaped gardens. This includes the Barn, Schoolhouse Gallery and Rosny Cottage. The Farm is home to Clarence Council's broad ranging and busy arts program encompassing exhibitions, concerts, workshops and events.

Hirer Terms and Conditions

- **Please note:** The Rosny Farm operates as a centre for visual and performing arts activities throughout the year. Members of the public may be on site at any time during normal opening hours.
- Due to the busy schedule of arts activities on-site it is not possible to cater for weddings or private parties within any of the Rosny Farm buildings
- No vehicles on site. All vehicles are to be parked outside the gates except for loading of equipment. No vehicles permitted on the grass at any time.
- Site staff must be informed if alcohol is to be brought onto the site and appropriate licenses must be sighted by Council staff if alcohol is to be sold.
- Public liability insurance certificate of currency must be sighted by Council staff
- Plants are not to be disturbed.
- Children must not be allowed to climb on the walls.
- Additional staff hours will be charged at \$90 from 5pm Monday-Saturday. \$180 from 5pm on Sundays or any time on Public Holidays.
- By accepting the hire arrangement the Client accepts responsibility for any damage caused during the course of their event and will be charged accordingly for repairs/replacement including the underground irrigation system.
- Hourly rates will commence upon arrival and cease upon departure.
- Amplified speeches and music must be discussed with staff prior to event to ensure impact on the normal function of the site is not impacted.
- Electricity can be made available however all devices and cords must be tested and tagged within the last 12 months. Safe use of cord covers/cable trays must be discussed with staff prior to event.
- Temporary structures are not permitted to be erected on site except by prior arrangement with staff.

Payments

Hire of the Farm grounds is \$200 per hour

After hours call out fee is \$105 per hour

Wineglass hire is \$10 for 24

Tablecloth hire is \$10 each (inc laundering)

No fees will be charged in the event of a **cancellation** except for pre-booked out-of-hours staff time.

Hirer's will be invoiced by Clarence City Council at completion of the hire for the agreed hire fee plus any additional costs incurred. All costs are inclusive of GST

Please read the *Terms and Conditions* set out above and sign the hirer agreement below.

Name of individual or organisation	
Brief description of event	
Hire date(s)	
<i>I accept the terms and conditions as set out above:</i>	
Signed	
Date	

Contact

Coordinator:

Tracey Cockburn

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Email

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Arts Admin:

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Events Admin:

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Privacy Statement

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